



U.S. Embassy, London

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London SW11 7US

Email: [londonproc@state.gov](mailto:londonproc@state.gov)

February 14th, 2022

**Subject:** Window Treatment Cleaning

The American Embassy London intends to issue a Blanket Purchase Agreement (BPA) for window treatment cleaning services. The vendor must be able to provide on call cleaning services for a range of window treatments, including, but not limited to drapes, nets, and blinds, at residential properties. Additionally, the vendor must be able to provide steam cleaning services in situ at the properties. The vendor must be able to provide a normal turnaround time of three weeks and an express service with a turnaround time of one week upon request. Only companies or individuals specializing in this field should apply.

It is now compulsory for all companies doing business with the U.S. Government valued at over \$30,000 to register on a website called "SAM – System for Award Management" [www.sam.gov](http://www.sam.gov). The website compiles standard information such as company legal name, street address, contact information, and what kind of goods and services it offers. To register in SAM, a DUNS number and a NCAGE code are required. If you do not have this information, it must be obtained before registering. There is no cost involved, either in obtaining the numbers or registering in SAM. Interested parties are strongly encouraged to register their business as soon as possible to avoid any delay in finalizing an award.

Interested parties should contact GSO Procurement at [londonproc@state.gov](mailto:londonproc@state.gov). All parties expressing interest will receive additional information after the advert closing date.

Posted on February 14<sup>th</sup>, 2022, for 15 days. Expression of Interest due by 1700 local time on March 1<sup>st</sup>, 2022.